



Sardar Patel Institute of Economic and Social Research (SPIESR)

Thaltej Road, Nr.TV Tower, Ahmedabad - 380 054.

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Invites Quotation for Annual Maintenance Contract (AMC) of CCTV Surveillance System

Sardar Patel Institute of Economic and Social Research (SPIESR), Ahmedabad invites sealed quotations from reputed and experienced service providers for the Annual Maintenance Contract of our CCTV surveillance system.

Scope of Work:

The selected vendor will be responsible for the smooth functioning of the entire surveillance network. The scope includes:

1. **Preventive Maintenance:** Quarterly (every 3 months) onsite visits to check camera visibility, cleaning of lenses, checking power supplies, and tightening loose connections.
2. **Corrective Maintenance:** Attending to breakdown calls within 4 hours after intimation of call or email.
3. **System Health Check:** Periodic checking of NVR recording status, hard disk health, and remote viewing connectivity.
4. **Cabling:** Repair or replacement of faulty connectors (BNC/DC/RJ45) and checking for cable wear and tear.
5. **Software Updates:** Ensuring firmware and monitoring software are up to date.

Equipment Details:

- | | | |
|----------------------------|---|------------------------------|
| 1. Total number of cameras | - | 11 [IP base Dome/Bullet/PTZ] |
| 2. NVR (Channels) | - | 01 [Server Room] |
| 3. Hard Drives | - | 2 TB [Server Room] |
| 4. Power Supply Units | - | 01 NVR / Various |

Selection Criteria & Terms:

1. **Eligibility:** The vendor must have at least 3 years of experience in CCTV maintenance.
2. **Type of AMC:** [Comprehensive/Non Comprehensive].
3. **Payment Terms:** Payments will be made on quarterly after the completion of the service period.
4. **Validity:** The contract will be valid initially for one year, renewable based on performance.
5. **Submission Deadline:** Quotations must be submitted by **5.30 PM on 28-04-2026** (please note that email quotation would not be entertained by the Institute).

Quotation Format (To be filled by Vendor):

Description	Unit Price (Yearly)	Total Amount
AMC Charges for 11 IP Cameras		
AMC Charges for 1 NVR		
Any Other Service Charges		
Sub-Total		
GST (%)		
Grand Total		

Submission Instructions:

Please send your signed and stamped quotation in a sealed envelope to:

The Director,
Sardar Patel Institute of Economic and Social Research (SPIESR),
Near TV Tower, Thaltej road,
Ahmedabad - 380 054.
