



## **Sardar Patel Institute of Economic and Social Research (SPIESR)**

Thaltej Road, Nr.TV Tower, Ahmedabad - 380 054.

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### **Invites Quotation for Annual Maintenance Contract (AMC) of CCTV Surveillance System**

Sardar Patel Institute of Economic and Social Research (SPIESR), Ahmedabad invites sealed quotations from reputed and experienced service providers for the Annual Maintenance Contract of our CCTV surveillance system.

#### **Scope of Work:**

The selected vendor will be responsible for the smooth functioning of the entire surveillance network. The scope includes:

1. **Preventive Maintenance:** Quarterly (every 3 months) onsite visits to check camera visibility, cleaning of lenses, checking power supplies, and tightening loose connections.
2. **Corrective Maintenance:** Attending to breakdown calls within 4 hours after intimation of call or email.
3. **System Health Check:** Periodic checking of NVR recording status, hard disk health, and remote viewing connectivity.
4. **Cabling:** Repair or replacement of faulty connectors (BNC/DC/RJ45) and checking for cable wear and tear.
5. **Software Updates:** Ensuring firmware and monitoring software are up to date.

#### **Equipment Details:**

- |                            |   |                              |
|----------------------------|---|------------------------------|
| 1. Total number of cameras | - | 11 [IP base Dome/Bullet/PTZ] |
| 2. NVR (Channels)          | - | 01 [Server Room]             |
| 3. Hard Drives             | - | 2 TB [Server Room]           |
| 4. Power Supply Units      | - | 01 NVR / Various             |

**Selection Criteria & Terms:**

1. **Eligibility:** The vendor must have at least 3 years of experience in CCTV maintenance.
2. **Type of AMC:** [Comprehensive].
3. **Payment Terms:** Payments will be made on quarterly after the completion of the service period.
4. **Validity:** The contract will be valid initially for one year, renewable based on performance.
5. **Submission Deadline:** Quotations must be submitted by **5.30 PM on 28-04-2026** (please note that email quotation would not be entertained by the Institute).

**Quotation Format (To be filled by Vendor):**

Description	Unit Price (Yearly)	Total Amount
AMC Charges for 11 IP Cameras		
AMC Charges for 1 NVR		
Any Other Service Charges		
<b>Sub-Total</b>		
GST (%)		
<b>Grand Total</b>		

**Submission Instructions:**

Please send your signed and stamped quotation in a sealed envelope to:

The Director,  
Sardar Patel Institute of Economic and Social Research (SPIESR),  
Near TV Tower, Thaltej road,  
Ahmedabad - 380 054.

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